

Lower Covey Montessori Nursery



Chapel Lane, Yetminster, Sherborne, Dorset, DT9 6LJ

01935 488215

info@lowercovey.co.uk

www.lowercovey.co.uk

CHILD ENROLMENT FORM

YOUR CHILD:

FULL NAME: _____ M / F

DATE OF BIRTH: _____ PLACE OF BIRTH: _____

LANGUAGE: _____ NATIONALITY: _____

RELIGION: _____ ETHNICITY: _____

HEALTH DETAILS ABOUT YOUR CHILD:

ALLERGIES: _____ DIETARY CONSIDERATIONS: _____

MEDICAL CONDITIONS: _____ NHS NUMBER: _____

VACCINATIONS RECEIVED: _____ TOLERATES PENICILLIN: Y / N / UNKNOWN

DOCTOR NAME: _____ DOCTOR TELEPHONE: _____

DOCTOR ADDRESS: _____

HEALTH VISITOR NAME: _____

DETAILS ABOUT PARENT/CARER 1:

CHILD LIVES WITH PARENT/CARER 1: Y / N

PARENT / CARER NAME: _____ RELATIONSHIP TO CHILD: _____

DATE OF BIRTH: _____ NATIONAL INSURANCE NUMBER: _____

ADDRESS: _____

EMAIL: _____

TELEPHONE: _____ MOBILE: _____

EMPLOYER: _____ WORK CONTACT NUMBER: _____

I understand the details provided on this form will be stored by Lower Covey Ltd (Signed Parent/Carer 1): _____

DETAILS ABOUT PARENT/CARER 2:

CHILD LIVES WITH PARENT/CARER 2: Y / N

PARENT / CARER NAME: _____ RELATIONSHIP TO CHILD: _____

DATE OF BIRTH: _____ NATIONAL INSURANCE NUMBER: _____

ADDRESS: _____

EMAIL: _____

TELEPHONE: _____ MOBILE: _____

EMPLOYER: _____ WORK CONTACT NUMBER: _____

I understand the details provided on this form will be stored by Lower Covey Ltd (Signed Parent/Carer 2): _____

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GENERAL INFORMATION:

LANGUAGES SPOKEN AT HOME: _____

ADDITIONAL PEOPLE WHO MAY COLLECT MY CHILD *(please arrange a password with your child's key worker on the day)*: _____

1)NAME & RELATIONSHIP _____

2)NAME & RELATIONSHIP _____

DOES YOUR CHILD FALL IN TO ANY OF THE FOLLOWING CATEGORIES *(please circle as applicable)*:

ADOPTION

ADOPTION PENDING

FOSTERCARE

SOCIAL CARE

SPECIAL GUARDIANSHIP

BILLING DETAILS (THE PERSON/S RESPONSIBLE FOR THE PAYMENT OF INVOICES):

NAME OF PERSON(S): _____

BILLING ADDRESS: _____

BILLING EMAIL: _____

TELEPHONE: _____

MOBILE: _____

SESSION BOOKING REQUIREMENTS:

I / WE WOULD LIKE TO BOOK SESSIONS FOR OUR CHILD TO COMMENCE ON _____

Please enter the session start and finish times as required into the spaces available below, for our nursery session times we advise you to refer to our 'Session and Fees List' or speak to a member of the administration team who will be happy to help:

	START	FINISH
MONDAY	_____	_____
TUESDAY	_____	_____
WEDNESDAY	_____	_____
THURSDAY	_____	_____
FRIDAY	_____	_____

ADDITIONAL DOCUMENTS THAT ARE REQUIRED TO COMPLETE YOUR CHILD'S ENROLMENT:

Please ensure you have read, signed and attached the following documents to this form before taking it to the nursery office for processing with the required Enrolment Fee and/or deposit: (YOUR CHILDS BIRTH CERTIFICATE is required for DOB confirmation)

- General Nursery Terms & Conditions, February 2020
- Nursery Finance Terms & Conditions, February 2020

OFFICE USE ONLY:

Birth Certificate seen: ___Y ___N Date: _____ Signed: _____

Enrolment Fee: _£30_____ Date: _____ Deposit Amount: _____ Date: _____

Added on Family: _____ Letter sent: _____