



October 2021

## Staff Deployment Policy

### Policy Statement

Here at Lower Covey Ltd we use the Early Years Foundation Stage Welfare Requirements ratios of adults to children as a minimum requirement and when possible, provide additional staffing. This enables us to provide a safer and richer learning environment for the children. It means we are better placed to support the individual needs of the children.

### Procedure

We provide additional staffing at key times during the day when we know the children will require additional help, for example when children arrive at the start of the session time will be needed to exchange information with parents and carers and again at the end of sessions. Children may also need additional adult support to settle.

We endeavour to arrange the staffing of key persons so that they are with their children as much as possible. This can sometimes be difficult if children's attendance changes.

When we take the children on outings we always ensure that there is a higher level of staffing to support the children and their safety. Where volunteers are used to support outings we will take appropriate safeguarding procedures to ensure the safety and wellbeing of the children at all times.